

POSITION DESCRIPTION

MUSTARD LEADERSHIP AUSTRALIA

TITLE	Schools Program Director
REPORTS TO	CEO
DIRECT REPORTS TO THE ROLE	Schools Program Volunteers
BASIS	0.2 - 0.4FTE (1-2/week, flexible hours)
APPLY	To lara@mustard.org.au with covering letter and CV including three referees

ABOUT MUSTARD

Mustard is an organisation that exists to transform lives through Jesus in schools. We do this through our Student Movement consisting of student-led Lunchtime Groups, and our Schools Programs that are aimed at exploring faith and life in big group presentations.

About our Schools' Programs

Mustard's Schools' Programs are big group presentations which may be in the form of a chapel service, a program that is integrated into a faith week or an extended presentation with discussion. We take issues young people face today (eg science and faith, mental health, the environment, identity) and present them with a Christian world view. The goal is to involve the Lunchtime Group from the school or other Christians in the presentation so that students have a Christian connection in the school after the program is over.

ABOUT THE POSITION

This position is responsible for:

- overseeing the strategy, development, production and delivery of Mustard Schools' Programs; and
- supporting the Student Movement team in presentations and workshops

KEY RESPONSIBILITIES

Vision & Strategy

- Oversee the development, implementation and review of Mustard's Schools' Programs
- Work with the Student Movement Director to develop and implement cross-over strategy between Schools Programs and Lunchtime Groups
- Assist the CEO of Mustard to grow the number of Schools' events each year
- Contribute to the Mustard prayer strategy
- Be a significant contributor and participant in fundraising and marketing events
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Program Planning & Delivery

- Lead the development process to create seminars and chapel services for schools on relevant topics that

convey a gospel message using multiple mediums, including drama, music and multi-media.

- Manage the planning process for school events ensuring they are well planned and delivered on time.
- Work closely with school stakeholders to ensure each event is delivered in line with school expectations.
- Leverage relationships with schools to maximise quality, efficiency and effectiveness of each event.
- Ensure each event is covered by prayer, in line with a prayer strategy
- Gather stories of impact from events, students and schools for marketing and review purposes

- Support the development of the creative framework and public speaking at Student Movement events at youth groups, camps and conferences
- Gather feedback as needed to conduct review of resources and training provided to schools and students

Team Leadership

- Lead the Mustard team in the brainstorming and development of new content for schools' seminars and chapels
- Build a diverse and creative team for Mustard Schools Programs by recruiting and training volunteers and collaborating with inspiring speakers
- Assist in the promotion of Mustard at youth group nights, youth conferences and other church events

Key Selection Criteria

- A passion for following Jesus and seeing the growth of His Kingdom.
- Demonstrated experience in presenting theological material for youth
- Strong public speaker
- Event management skills
- Experience and training in youth ministry
- Ability to think strategically and to plan, implement and review processes
- Highly organised, the ability to manage numerous projects at once and be self-motivated
- Strong interpersonal skills, with demonstrated leadership capabilities and the ability to manage volunteers

Desired skills

- Video direction/production/editing
- Musical or acting ability

Other Information

- The position is part time: 1-2 days per week
- It is a requirement that the successful candidate will hold a satisfactory Working with Children Check.
- The applicant must be flexible; given that there will be events, meetings and preparation outside of regular business hours, especially during times of peak activity.
- The applicant must also sign a Code of Conduct.